



ADAPTATION FUND

AFB/PPRC.35/4  
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Adaptation Fund Board  
Project and Programme Review Committee  
Thirty-fifth Meeting  
Bonn, Germany, 8-9 April 2025

Agenda item 7.

**REPORT OF THE SECRETARIAT ON INITIAL  
SCREENING/TECHNICAL REVIEW  
OF SINGLE COUNTRY LOCALLY-LED ADAPTATION PROJECT  
AND PROGRAMME PROPOSALS**

## Background

1. This document presents to the Project and Programme Review Committee (PPRC) of the Adaptation Fund Board (the Board) an overview of locally-led adaptation single country project and programme proposals submitted by the Implementing Entities (IEs) to the current meeting, and the process of screening and technical review undertaken by the secretariat.

2. The analysis of the proposals mentioned above is contained in a separate addendum to this document.

3. At its thirtieth meeting, having considered document AFB/B.30/5/Rev.1, the Board decided:

(a) *To adopt the medium-term strategy as amended by the Board, as contained in the Annex 1 of the document AFB/B.30/5/Rev.1 (the MTS); and*

(b) *To request the secretariat:*

*(i) To broadly disseminate the MTS and work with key stakeholders to build understanding and support;*

*(ii) To prepare, under the supervision of the MTS task force, a draft implementation plan for operationalizing the MTS, containing a draft budget and addressing key assumptions and risks, including but not limited to funding and political risks, for consideration by the Board at its thirty-first meeting; and*

*(iii) To draft, as part of the implementation plan, the updates/modifications to the operational policies and guidelines of the Adaptation Fund needed to facilitate implementation of the MTS, for consideration by the Board at its thirty-first meeting.*

*(Decision B.30/42)*

4. Pursuant to decision B.30/42, subparagraph (b)(ii), the secretariat prepared a draft implementation plan for the MTS, including an assessment of assumptions and risks. The secretariat shared a version of the draft with the MTS task force for comments.

5. The draft implementation plan also contains suggestions for specific funding windows that might be opened under the MTS in complement of the Fund's existing funding windows for single-country and regional adaptation projects and readiness support projects. Following the approval of the implementation plan, the secretariat would present specific proposed details for each new funding window at subsequent meetings of the Board for its consideration, in accordance with the timeline contained in the implementation plan.

6. At its thirty-first meeting, the Board discussed the draft implementation plan for the MTS, and members of the Board proposed amendments to the document. The secretariat then presented a revised draft, in document AFB/B.31/5/Rev.1. Having considered that document, the Board decided:

*(a) To approve the implementation plan for the medium-term strategy for the Fund for 2018–2022 contained in the Annex I to document AFB/B.31/5/Rev.1 (the plan);*

(b) *To request the secretariat:*

*[...]*

*(iii) To prepare, for each proposed new type of grant and funding window, a specific document containing objectives, review criteria, expected grant sizes, implementation modalities, review process and other relevant features and submit it to the Board for its consideration in accordance with the tentative timeline contained in Annex I to document AFB/B.31/5/Rev.1, with input from the Board's committees;*

*(iv) Following consideration of the new types of support mentioned in subparagraph (b)(iii), to propose, as necessary, amendments to the Fund's operational policies and guidelines Fund to better facilitate the implementation of such new types of support; and*

*[...]*

*(Decision B.31/32)*

7. At the second session of its thirty-fifth meeting the Board considered the document AFB/PPRC.26.b/18, *Window for Enhanced Direct Access under the MTS*, and the Board decided:

*(a) To approve the pilot for projects submitted through the window for enhanced direct access (EDA) to promote EDA and further promote locally led adaptation under the Fund;*

*(b) That the pilot window to promote EDA projects/programmes shall be available to national implementing entities (NIEs) only, in the form of a grant up to a maximum of US\$5 million per country;*

*(c) That the window for EDA will not count against what the country could access under the country cap established by the Board for regular concrete projects/programmes;*

*(d) That the execution costs for proposals submitted under the EDA window should be up to a maximum of 12 per cent of the total project/programme budget requested before the implementing entity fees, and should not exceed 1.5 per cent in cases where the Implementing Entity has also taken on the role of Execution Entity for the proposed project/programme activities, and that the implementing entity fee should be up to a maximum of 10 per cent of the total project costs;*

*(e) That NIEs submitting proposals through the EDA window should do so using the existing approved proposal template and guideline materials for regular concrete projects/programmes nonetheless taking note of the project fees in subparagraph (d) and that EDA proposals submitted through the two-step project approval process are eligible for the project formulation grant and project formulation assistance grant as per the approved criteria by the Board for those grants;*

*(f) That the review cycle and approval of projects/programmes submitted through the EDA window shall follow the review and approval process as well as reporting requirements*

*for regular projects/programmes under the Fund notwithstanding adherence to subparagraph where it concerns the review and approval of project fees; and*

*(g) To request the secretariat to present to the PPRC at its twenty-eighth meeting, an analysis of the project review cycle for EDA projects including an update on the implementation status of the EDA window.*

*(Decision B.35.b/10)*

8. Having considered the recommendation of the Project and Programme Review Committee, the Board decided to include in its work programme for fiscal year 2022 a provision for an amount of US\$ 20.2 million, to be provisionally set aside as follows:

*(a) Up to US\$ 20 million for the funding of Enhanced Direct Access projects;*

*(b) Up to US\$ 200,000 for the funding of project formulation and project formulation assistance grant requests for preparing Enhanced Direct Access fully developed project documents.*

*(Decision B.36/2)*

9. Subsequently the first call for project and programme proposals under the indicative set amount of US\$ 20 million was issued to eligible Parties to submit Enhanced Direct Access project and programme proposals to the Fund through accredited NIEs.

10. In the subsequent years the Board has approved annual provisions at its thirty-eight and fortieth meetings. At its forty-second meeting US\$ 26.5 million was allocated by the Board for funding locally led adaptation (LLA) single country projects and programmes, including the funding of project formulation and project formulation grant requests for preparing fully-developed project documents.

11. The Adaptation Fund Board adopted at its thirty-ninth meeting in October 2022 the Medium-Term Strategy of the Adaptation Fund for the period 2023-2027 (MTS-II). The Strategy introduced a special emphasis on promoting locally led adaptation (LLA) in the Fund's work and included a new cross-cutting theme to "Promote locally based and locally led adaptation action including by devolving access and decision-making on adaptation finance to national, subnational, and local levels."

12. Three modalities were proposed through Decision B.40/72 in March 2023:

*(a) Enhancing the existing Enhanced Direct Access window,*

*(b) Establishing a new Global MIE Aggregator programme for channeling grants for LLA to non-accredited entities,*

*(c) Opening the option for EDA-type national programmes for MIEs and RIEs.*

13. The Adaptation Fund Board at its forty-second board meeting in April 2024, considered the paper entitled 'Additional delivery modalities for expanding support to locally led adaptation' and the Board decided:

*Single country locally-led adaptation projects and programmes*

- (a) *To merge the window for enhanced direct access into an expanded and enhanced window for single-country locally led adaptation (LLA) projects/programmes as contained in paragraphs 37–42 of document AFB/PPRC.33/39;*
- (b) *That the window for single-country LLA projects/programmes will be available for access by eligible countries through national, regional or multilateral implementing entities, in the form of a grant of up to a maximum of US\$ 5 million per project;*
- (c) *That the window for single-country LLA programmes will continue to be financed outside the country cap established by the Board for regular concrete projects/programmes;*
- (d) *That single-country LLA proposals can be submitted through the three-step project approval process and are eligible for a project formulation grant (PFG) for a maximum of US\$ 150,000 as per the approved criteria by the Board for those grants;*
- (e) *That an additional PFG amount (inclusive of the management fee) can be provided on a case-by-case basis for LLA projects up to a maximum of US\$ 100,000, and that such amount should be dedicated to support activities that enable decision making by local actors over how adaptation actions are defined, prioritized, designed and implemented;*
- (f) *That, for a PFG at the pre-concept stage, up to 20 percent of the maximum amount of the PFG set in subparagraphs (d) and (e) above could be granted;*
- (g) *To approve the revised proposal template and project review sheet contained in annex 3 and annex 4 to document AFB/PPRC.33/39, respectively;*
- (h) *To request the secretariat to develop instructions for preparing requests for proposals and additional guideline materials for projects/programmes under this window;*

[...]

**(Decision B.42/37)**

14. At its forty-first meeting, the Board approved the proposal for harmonization of implementing entity (IE) fees and execution costs as presented in paragraph 38 of document AFB/PPRC/32/22. Accordingly, through Decision B.41/20, IE fees for single country projects and programmes are capped at 8.5% of the total project/programme cost for all funding windows. Where the EE is different from the IE, the execution costs are capped at 9.5% of total project/programme costs for all single-country projects across funding windows. For EDA and innovation projects, reflecting the need for added flexibility, IEs are required to provide justification as part of its proposal submission if requesting costs beyond the cap on a case-by case basis.

15. The principle of separation between implementing and execution services is maintained and that execution costs are capped at 1.5% if IE executes the projects or part of it pursuant to Decisions B.17/17, B.18/30 and, also recalling the option of flexibility with justifications on a case-by-case basis, Decision B.38/42.

16. In accordance with Decision B.34/50, only those proposals that are technically recommended for endorsement/approval, or otherwise requested by Board members to be presented, will be presented to the PPRC.

Table 1: Approved Proposals<sup>1</sup>

Project name	Country	Implementing Entity	Funding (USD Millions)	Decision
<b>Fully-developed proposal</b>				
<b>Rwanda Subnational Adaptation Fund EDA</b>	Rwanda	MOE	4,998,812	Approved, AFB39
<b>Building Community Resilience via Transformative Adaptation</b>	Belize	PACT	5,000,000	Approved, AFB41
<b>Direct Access Program for financing climate change adaptation projects to increase the adaptive capacity and climate resilience of indigenous and Afro-descendant communities in the marine coastal region of the municipalities of Juan Francisco Bulnes and Brus Laguna in Honduras</b>	Honduras	CASM	4,000,000	Approved, AFB42
<b>Fund for Innovative Adaptation in Vulnerable Ecosystems in Northern of Peru (Ancash, Cajamarca La Libertad and San Martin)</b>	Peru	PROFONANPE	5,000,000	Approved, AFB42
<b>Total</b>			<b>18,998,812</b>	

Table 2: Active pipeline<sup>2</sup> of Single country LLA projects

Project name	Country	Implementing Entity	Funding (USD Millions)	Decision
<b>Fully-developed proposal</b>				
<b>Armenia National Adaptation Funding Facility</b>	Armenia	EPIU	4,960,000	Submitted, AFB44
<b>Project to Strengthen the Resilience of Local Communities in the Bafing region made Vulnerable due to Farmer Breeder Conflicts Exacerbated by the Effects of Climate Change</b>	Côte D'Ivoire	FIRCA	4,950,000	Submitted, AFB44
<b>Concept note proposals</b>				
<b>Securing Water and Enhancing Climate Resilience in Thimphu (Rural) District in Bhutan</b>	Bhutan	BFTEC	5,000,000	Submitted, AFB44
<b>Strengthening the Resilience of Communities in the Dead Sine Valley</b>	Senegal	CSE	5,000,000	Submitted, AFB44
<b>Total</b>			<b>19,910,000</b>	

<sup>1</sup> The list includes those of previously approved EDA projects. Following the 42nd meeting of the Board, proposals under this category are now referred to as Single-Country LLA projects/programmes.

<sup>2</sup> Active pipeline includes projects and programmes that have been received during the preceding 18 months but that have not yet been approved by the Adaptation Fund Board as full proposals.

**Table 3: Project formulation funding requests to-date**

Project name	Country	Implementing Entity	Funding (USD)	
<b>Securing Water and Enhancing Climate Resilience in Thimphu (Rural) District in Bhutan</b>	Bhutan	BFTEC	250,000	Submitted, AFB44
<b>Strengthening the Resilience of Communities in the Dead Sine Valley</b>	Senegal	CSE	150,000	Submitted, AFB44
<b>Total</b>			<b>400,000</b>	

### **Single Country Locally-led Adaptation Proposals Submitted by National Implementing Entities**

17. Accredited national implementing entities submitted four single country LLA proposals to the secretariat amounting to US\$ 19,910,000 which met the requirements for undergoing a complete technical review. These proposals included US\$ 1,471,198 (average of 7.98%) in Implementing Entities management fees and US\$ 1,329,596 or an average of 7.23 % in execution costs (9.5% being the limit for execution costs for LLA single country projects, unless the IE is also executing, in which case the limit is 1.5%).

18. The projects were submitted by the National Implementing Entities (NIEs) for Armenia, Côte D'Ivoire, Bhutan and Senegal. All four submitted proposals are technically recommended. In line with the guidance in Document AFB/PPRC.31/60, proposals are technically recommended are presented to the PPRC. Details of the proposals are contained in documents under the PPRC meeting documents, as follows:

- (a) Proposal for LLA Single Country Proposal for Armenia: AFB/PPRC.35/33
- (b) Proposal for LLA Single Country Proposal for Côte d'Ivoire: AFB/PPRC.35/34
- (c) Proposal for LLA Single Country Proposal for Bhutan: AFB/PPRC.35/35
- (d) Project formulation grant for LLA Single Country Proposal for Bhutan: AFB/PPRC.35/35/Add.1
- (e) Proposal for LLA Single Country Proposal for Senegal: AFB/PPRC.35/36
- (f) Project formulation grant for LLA Single Country Proposal for Senegal: AFB/PPRC.35/36/Add.1

### **Review Process**

19. The secretariat subsequently reviewed the supplementary information provided by the NIEs. The fully-developed proposals for Armenia and Côte d'Ivoire underwent four technical reviews each and the concept note proposals for Bhutan and Senegal underwent three technical reviews each.

20. The eligible submissions were posted online for public review and the Adaptation Fund's CSO network as well as members of the Board were notified and invited to provide comments within a specified time period. No comments were received.

**Funding Available**

21. US\$ 26.5 million is available funding from the funding provision approved (Decision B.42/33) for single country LLA grants at the forty-second meeting of the Board for FY25.

**Issues Identified**

22. No issues of note were identified during this review cycle.



**Table 4: Single country locally led adaptation technically recommended proposals**

9.Full Proposal: LLA Single Country	Region/Countries	IE	Number of Reviews conducted (AFB43)	PPRC Document Number	Grant Size, USD	IE Fee	IE Fee %	EC Costs	EC Costs %
NIE									
	Armenia	EPIU	4	AFB/PPRC.35/33	4,960,000	300,000	6.44%	60,000	1.29%
	Cote d'Ivoire	FIRCA	4	AFB/PPRC.35/34	4,950,000	387,788	8.50%	395,808	8.68%
<b>Sub-total, USD</b>					<b>9,910,000</b>				
10. Concept: LLA Single Country	Region/Countries	IE		PPRC Document Number	Grant Size, USD	IE Fee	IE Fee %	EC Costs	EC%
NIE									
	Bhutan	BTFEC	3	AFB/PPRC.35/35	5,000,000	391,705	8.5%	437,788	9.5%
	Senegal	CSE	3	AFB/PPRC.35/36	5,000,000	391,705	8.5%	436,000	9.46%
<b>Sub-total, USD</b>					<b>5,000,000</b>				

11. Project Formulation Grants (PFG) Concept: LLA	Region/Countries	IE		PPRC Document Number	Grant Size, USD	IE Fee	IE Fee %	EC Costs	EC%
NIE									
	Bhutan	BFTEC	3	AFB/PPRC.35/35 /Add.1	250,000				
	Senegal	CSE	3	AFB/PPRC.35/36 /Add.1	150,000				
<b>Sub-total, USD</b>					<b>400,000</b>				
<b>GRAND TOTAL (9+10+11)</b>					<b>20,310,000</b>	<b>1,471,198</b>	<b>7.98%</b>	<b>1,329,596</b>	<b>7.23%</b>