



## ADAPTATION FUND

AFB/EFC.22/2  
6 March 2018

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Adaptation Fund Board  
Ethics and Finance Committee  
Twenty-second Meeting  
Bonn, Germany, 20-21 March 2018

### **ANNOTATED PROVISIONAL AGENDA**

#### **1. Opening of the meeting.**

The Chair of the Ethics and Finance Committee (EFC), Ms. Patience Dampsey (Ghana, Non-Annex I Parties) will open the meeting.

#### **2. Transition of the Chair and the Vice-Chair.**

The outgoing Chair of the EFC, Ms. Patience Dampsey (Ghana, Non-Annex I Parties) will hand over the Chairmanship of the EFC to the incoming Chair, Ms. Tove Zetterström-Goldmann (Sweden, Annex I Parties). Ms. Zetterström-Goldmann (Sweden, Annex I Parties) will hand over the Vice-Chairmanship of the EFC to the incoming Vice-Chair.

#### **3. Organizational matters:**

##### **a) Adoption of the agenda;**

Documents: AFB/EFC.22/1, *Provisional agenda* and AFB/EFC.22/2, *Annotated provisional agenda*.

Action expected: The EFC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss. These other matters will be included on the agenda under item 8.

##### **b) Organization of work.**

Documents: AFB/EFC.22/1, *Provisional agenda* and AFB/EFC.22/2, *Annotated provisional agenda*.

Background: The Chair will propose to the EFC the organization of work as suggested in the attached provisional timetable.

Action expected: The EFC will be invited to approve the organization of work as proposed by the Chair.

#### **4. Implications of the establishment of the Fund's Evaluation Function.**

Document: AFB/EFC.22/3, *Implications of the establishment of the Fund's Evaluation Function.*

Background: At its thirtieth meeting, the Board approved the option of re-establishing a long-term evaluation function for the Adaptation Fund through a Technical Evaluation Reference Group (TERG), as described in documents AFB/EFC.20/3 and AFB/EFC.21/4. While preparing the terms of reference (TOR) of the Technical Evaluation Reference Group (TERG), as requested by the Board in its decision B.30/38, the secretariat held discussions with the Independent Evaluation Office of the Global Environment Facility and the secretariat of the Technical Evaluation Reference Group (TERG) of the Global Fund to Fight AIDS, Tuberculosis and Malaria (the Global Fund), for their inputs. Following the discussions, and based on the elements put forward in the draft TOR, the secretariat has concluded that the planned arrangement of roles and responsibilities of the TERG would warrant a substantial discussion by the Board. As the possibilities for such discussion are limited in the intersessional process, the secretariat suggested that consideration of the TERG TOR be deferred to the thirty-first meeting of the Board and the Board approved the way forward. The secretariat will present a management framework for the TERG, a proposed TOR and budget, as well as proposed amendments to the TOR of the EFC and/or the Rules of Procedure of the Board.

Action expected: The EFC will be invited to consider the information in the document AFB/EFC.22/3 and recommend a way forward to the Board for approval.

#### **5. Efficiency and effectiveness of the accreditation process.**

Document: AFB/EFC.22/4, *Efficiency and effectiveness of the accreditation process: Report on the experience gained and lessons learned from the accreditation experience.*

Background: At its thirtieth meeting, the Board decided to request the secretariat, in collaboration with the Accreditation Panel to reflect on the accreditation experience of the Adaptation Fund and prepare a report on the experience gained and lessons learned, including an overview of guidance on accreditation, for consideration by the Board at its thirty-first meeting (Decision B.30/2). The secretariat will present the relevant document responding to this request.

Action expected: The EFC will be invited to consider the report and recommendations contained in the document AFB/EFC.22/4, and to make a recommendation to the Board for approval.

#### **6. Financial issues:**

##### **a) Investment income;**

Document: AFB/EFC.22/5, *Investment income earned by implementing entities.*

Background: The Board has discussed the treatment of the investment income earned by implementing entities on amounts held in respect of project grants since the twenty-sixth meeting of the Board. At its thirtieth meeting, the Board approved to allow implementing entities to use the funds for

project/programme purposes, as set out in document AFB/EFC.21/6. The Board also requested the secretariat to gather more comprehensive information from implementing entities on amounts held in respect of project grants (Decision B.30/40). The secretariat will present a relevant document and a proposal for an amendment to the standard legal agreement between the Board and the Implementing Entity for consideration by the EFC.

Action expected: The EFC will be invited to consider the information and recommendation in document AFB/EFC.22/5, and to make a recommendation to the Board for approval.

**b) Financial status of the Trust Fund and CER monetization;**

Document: AFB/EFC.22/6, Adaptation Fund Trust Fund: Financial report prepared by the trustee.

Background: The trustee will report on the financial status of the trust fund to the EFC.

Action expected: The EFC will be invited to consider and take note of the report presented by the trustee.

**c) Work Plan for the fiscal year 2019;**

Document: AFB/EFC.22/7, Work Plan for the fiscal year 2019.

Background: The secretariat will present the work plan proposal for fiscal year 1 July 2018 – 30 June 2019 (FY 19).

Action expected: The EFC will be invited to consider and recommend to the Board for approval the work plan for FY19.

**d) Administrative budgets of the Board and secretariat, and the trustee for the fiscal year 2019.**

Documents: AFB/EFC.22/6, Administrative budgets of the Board and secretariat, and the trustee for the fiscal year 2019.

Background: The secretariat and the trustee will present the administrative budget request for fiscal year 1 July 2018 – 30 June 2019 (FY19).

Action expected: The EFC will be invited to consider and recommend to the Board for approval, the Board, secretariat and trustee's administrative budgets for the fiscal year 2019.

**7. Second phase of the overall evaluation of the Fund.**

Document: AFB/EFC.22/9, *Second phase of the overall evaluation of the Fund.*

Background: At its twenty-eighth meeting, the Board approved the implementation of Phase II of the overall evaluation, to be overseen by the Independent Review Panel (IRP). The overall evaluation that

has been under implementation since June 2017, is to be concluded in March 2018. The representative of the IRP will present the views of the Panel on the evaluation process and methodology.

Action expected: The EFC will be invited to consider and take note of the report of the overall evaluation and the presentation of the IRP, and recommend a way forward to the Board as necessary.

**8. Other matters.**

EFC members will be invited to discuss any other matters raised during the adoption of the agenda.

**9. Adoption of the recommendations and report.**

**10. Closure of the meeting.**

## PROVISIONAL TIMETABLE

### Day 1: 20 March 2018

*[Board agenda item]*

9:00 – 9:30                      *Appointment of the Chair and the Vice-Chair of the Project and Programme Review Committee and the Vice-Chair of the Ethics and Finance Committee*

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#### *Morning session*

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|---------------|--|------|--|
| 9:30 – 10:15  |  | 1    | Opening of the meeting.  |
|               |  | 2    | Transition of the Chair and Vice Chair.                              |
|               |  | 3 a) | Adoption of the agenda.  |
|               |  | 3 b) | Organization of work.  |
| 10:15 – 10:45 |  | 6 a) | Investment income.   |
| 10:45 – 11:00 |  |      | <i>Coffee break</i>  |
| 11:00 – 11:45 |  | 4    | Implications of the establishment of the Fund's Evaluation Function. |
| 11:45 – 12:45 |  | 5    | Efficiency and effectiveness of the accreditation process.           |

#### *Afternoon session*

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|---------------|--|------|--|
| 14:00 – 14:45 |  | 6 c) | Work Plan for the fiscal year 2019.                                  |
| 14:45 – 15:45 |  | 6 d) | Board and secretariat, and trustee budgets for the fiscal year 2018. |
| 15:45 – 16:00 |  |      | <i>Coffee break</i>  |
| 16:00 – 16:30 |  | 6 b) | Financial status of the Trust Fund and CER monetization.             |

**Day 2: 21 March 2018***Morning session*

9:00 – 10:00	7	Second phase of the overall evaluation of the Fund.
10:00 – 10:30	8	Other matters.
10:30 – 11:30		<i>Coffee break</i>
11:30 – 12:30	9	Adoption of the recommendations and report.
	10	Closure of the meeting.